



WESGREEN INTERNATIONAL SCHOOL

Policy: Frequency of Class Assessment Policy – Grades 5 to 9

Policy No. W012-A

1. Purpose

To give clear guidelines on the frequency of in-class tests, quizzes and other forms of assessments. This policy will be distributed to staff, students and parents to ensure a common awareness of the requirements.

2. Scope

This policy applies to all Wesgreen Students from Grades 5 to 9.

3. Notation

This policy has made references to WIS Policy No. W012-D Tests, Quizzes, Exams and Assessed Work Missed.

4. Policy

4.1. The information that follows is applicable to Grades 5 to 9:

4.1.1. The restrictions outlined in this policy do not apply to Mathematics or English Language.

4.1.2. There should be no more than three tests for a group in a week, excluding Mathematics and English Language.

4.1.3. On one particular day there should not be more than two tests, excluding Mathematics and English Language.

4.1.4. Tests will be announced to the students at least five days prior to the test date.

4.1.5. Students will have the same tests on the same day if the content is the same. When tests are different, they do not have to be at the same time.

4.1.6. Tests will be conducted so that there is no possibility of students communicating questions to others who take the assessment at a different time.

4.1.7. A quiz will be used by teachers to reinforce the current curriculum, therefore there will be no advance warning of such assessments.