



## 2025-26: Mandatory Training at GEMS Wesgreen International School

### First Aid and Fire Safety training

In compliance with regulatory framework, GEMS Wesgreen International School complies with the the mandate for 10% staff to be First Aid trained and 20% Fire Marshall trained. Training records are organised by school section, staff name and they list the date of training and expiry date.

	First Aid	Fire Safety
Admin	2 staff	8 staff
Girls	24 staff	18 staff
Boys	21 staff	25 staff
EYFS	6 staff	9 staff
Primary	15 staff	20 staff
	<b>68 staff</b>	<b>80 staff</b>

Name and details of First Aid and Fire Safety trained staff are held by the Manager of School Operations Revelino Fernandes to ensure staff are deployed appropriately, for example school trips and events. These records are updated at least once a year following the completion of training. The records are available on request.

GEMS Education supports Health and Safety training with a series of mandatory online courses for all staff: GEMSU Health and Safety, Fire Safety and Emergency procedures, Health, Safety and Environmental Awareness, Infectious Diseases Awareness, and Lockdown Policy. GEMS Education and the Manager of School Operations hold these records.

### Safeguarding training

GEMS Wesgreen International School ensures that 100% of staff complete face to face Safeguarding level 1 training during induction in August annually. All new staff joining GEMS Wesgreen International School after this date complete their face to face Safeguarding Level 1 prior to interacting with students.

	Level 1	Level 2	Level 3
Staff trained	All staff	7 staff	11 staff

Training records are held by the DSL and Executive Vice Principal Jan Foley. These records are organised by staff name and completion date. All SLT (Senior Leadership Team) are Level 3 Safeguarding trained. For support

staff, bilingual Level 1 Safeguarding training is offered.

GEMS Education support this training with additional mandatory GEMSU online courses. Safeguarding and Child Protection is mandatory for all staff and GEMSU Safer Recruitment training online is mandatory for senior and middle leaders. GEMS Education and the Manager of School Operations hold these records and they are available on request.