



WESGREEN INTERNATIONAL SCHOOL

Policy: Marking Policy

Policy No. W012-E

1. Purpose

The intent of this policy is to ensure a cohesive cross-school approach to the marking and grading of work.

2. Scope

This policy applies to all Wesgreen Students.

3. Policy

- 3.1. Students up to Grade 5 must write with Pencil.
- 3.2. Students from Grade 6 and above must write in Black or Blue.
- 3.3. All work will be marked with Red pen.
- 3.4. Mark schemes will also reward creativity, neatness, presentation and accuracy.
- 3.5. Work received after the deadline will be corrected and marked but with points deducted.
- 3.6. All marking will provide feedback relevant for students, parents and teachers.
- 3.7. Spelling, punctuation and grammar (SPAG) will be marked in all subjects appropriate to the age and level of the students.
- 3.8. All marked work will have the teacher's comments as well as a mark.
- 3.9. Where a particular theme has been taught, inclusion in work will be noted.
- 3.10. Work will be returned by the next lesson, if later students and parents will be informed accordingly.