



Google Chromebook Policy

Policy Title:	Google Chromebook Policy
Effective Date:	September 2025
Scheduled Review Date:	June 2026

Introduction

At GEMS Wesgreen International School, we are committed to fostering a learning environment that integrates modern technology to enhance educational outcomes. Chromebooks serve as an essential tool for learning, collaboration, and creativity. This policy outlines the guidelines for the use of Chromebooks from Year 3 to Year 13.

1. Purpose of Policy

The purpose of this policy is to establish clear guidelines for the use of Chromebooks at GEMS Wesgreen International School, ensuring that students from Year 3 to Year 13 are equipped to engage in a modern, technology-enhanced learning environment. By outlining expectations for device usage, maintenance, internet safety, and support, the policy aims to promote responsible digital citizenship, safeguard student wellbeing, and maximize the educational benefits of Chromebooks in the classroom.

2. Usage in School

2.1. Students must use their Chromebooks to support their education, including:

- Accessing educational platforms and resources.
- Completing assignments, projects, and research tasks.
- Participating in collaborative learning activities.

2.2. Chromebooks should only be used for school-approved purposes during school hours. Non-educational use (e.g., gaming, social media) is strictly prohibited.

2.3. Students are expected to bring their Chromebooks fully charged to school each day.

3. Responsibilities of Students

3.1. Students must handle their Chromebooks with care to avoid damage or loss.

3.2. Students are responsible for maintaining the security of their Chromebooks, including safeguarding login credentials.

3.3. Misuse of Chromebooks, such as accessing inappropriate content or unauthorised downloads, will result in disciplinary action.

Internet Safety and Monitoring

- 4.1. The school provides a secure and filtered internet connection.
- 4.2. Staff will regularly inform the IT Admin team of sites which are inappropriate and therefore must be blocked.

Repairs and Maintenance

- 5.1. Parents/guardians are responsible for repairs and maintenance of Chromebooks.
- 5.2. In case of device malfunction, the student must inform the school immediately to ensure minimal disruption to their learning.

Breaches of Policy

Any breach of this policy may result in disciplinary action and/or legal consequences. This includes:

- Temporary confiscation of the Chromebook.
- Restriction of access to the school’s network.
- Further disciplinary action as deemed appropriate by the school administration.

4. Monitoring and Review

This policy has been discussed and agreed by the GEMS Wesgreen International School teaching staff and leadership teams for implementation.

Signed..... Date:

Signed..... Date:

Executive Vice Principal

Signed..... Date:

Principal/CEO